

Spanish Pines II  
Parking procedures

Whereas the Spanish Pines II parking spaces are condominium property.

Whereas the Board of Directors may, from time to time, adopt and amend rules and regulations governing the use and management of the common elements and the operation of the Association.

Therefore, the Spanish Pines II Board of Directors does impose the following guest parking rules.

- All overnight guests must have a guest pass (window hanger) on the front of their windshield when parking in a guest parking space. These spaces are clearly marked as GUEST.
- The re-usable guest pass is \$10. Check only. Make out to "Advanced Property Management Service". Bring check to Advanced Property Management's office located at 1035 Collier Center Way, Suite 7, Naples, FL 34110. The office is open from 8:30-4:30 am to 4:00 pm Monday through Thursday. 8:30 – Noon on Friday.
- If the original guest pass is lost, a replacement pass is \$10.
- The homeowner/renter will register their guest online by completing the form on our website [www.spanishpines2.com](http://www.spanishpines2.com) – go to Forms- Guest Pass. Or you may print the form and provide it to the property manager at the above address.
- Homeowners/renters are responsible for registering their guests, which will have a start and end date (expiration) of 15 days or up to 30, based on their request. No more than 30 days, as they are then considered a resident.
- It's the owner's responsibility to hand the guest pass to approved tenants. Owners can buy replacement guest passes from the property manager.
- If no guest pass is visible on a vehicle parked in a GUEST space, the property manager or parking committee will post a warning that the vehicle will be towed. This will remind the guest to obtain a temporary card or face towing.
- After 48 hours, the vehicle will be towed at the owner's expense.
- No resident may park overnight in GUEST spaces.